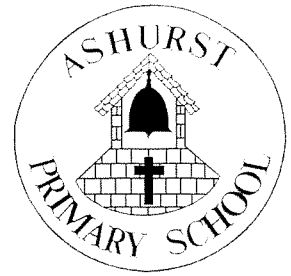


ASHURST CE AIDED PRIMARY SCHOOL

RISK ASSESSMENT

RETURN TO SCHOOL

3rd SEPTEMBER 2020



ALL PUPILS

RECORD OF:

- Discussion of plans/proposals and identification of risks/hazards/harm undertaken by staff of who will be affected (including most- least and least in severity) and what action needs to be taken/and by whom
- Identification of pupils with medical conditions in school from 3rd September 2020 individual emergency medication in respective classrooms
- Use of separate equipment bags for playtimes
- Notification, sharing/ consultation of plans/proposals/risk assessments with Gov. Sub-Committee
- Securing of agreement to proceed (Minutes)
- Informing parents/carers (Return to School Parent Letter prior to school Autumn Term start & on school website, to also include offer for parents to discuss concerns via office email - staff to follow up direct with contact via phone).
- Information shared:

School's website

Individual letters posted to home addresses

- Returned emails from parents/carers - staff to follow up emailed concerns by direct telephone contact.
- Enhanced clean prior to reopening cleaning contractor NViro
- Hand sanitising stations on the playground and inside junior entrance door.
- Staggered start and finish to school by pupils daily from 3rd September 2020, socially distanced.

- 8:30am-8:45am Juniors & families, 8:45am-9am Infants, all via Juniors door entrance (with parents/carers outside) Two members of staff on duty.
- 3pm Infant pupils' exit via Infants' door, then with two staff members in attendance, to be collected from junior gate by parents/carers (with parents/carers outside)
- 3.15pm Junior pupils' collection from junior gate by parents/carers (with parents/carers outside) Two members of staff on duty
- Enhanced clean by staff end of school daily.

INSTRUCTIONS TO PARENTS/CARERS TO BE SENT IN LETTER PRIOR TO AUTUMN TERM START:

ON THE DAY, PLEASE:

- INDIVIDUAL WATER BOTTLES FROM HOME
- EASYLUNCHES KS1 PUPILS DAILY OR MAY CHOOSE TO BRING IN PL FROM HOME.
- EASYLUNCHES KS2 PUPILS DAILY OR MAY CHOOSE TO BRING IN PL FROM HOME.
- SCHOOL UNIFORM TO BE WORN
- SUN TAN CREAM TO BE APPLIED AT HOME BEFORE SCHOOL
- WATER PROOF JACKET/COAT
- PE KIT TO BE IN SCHOOL DAILY
- NO STATIONERY EQUIPMENT OR BOOKS
- EMERGENCY CONTACT DETAILS HELD BY SCHOOL MUST BE CURRENT AND PARENTS/CARERS ACCESSIBLE.

Plus School to be notified by email to school office: office@ashurstcofe-pri.w-sussex.sch.uk by Monday 24th August 2020 of any concerns parent/carers concerns.

And: Please would all parents/carers also make sure they have read the school's updated RISK ASSESSMENTS on the school's website beforehand, and asked any questions, as appropriate. Thank you.

Signatures:

Date: 17 August 2020.

Mrs T. Clarke

A. Hedley

S. Smith