



## ASHURST CE AIDED PRIMARY SCHOOL 'LOCAL OFFER' from September 2022



### What is the Local Offer?

From September 2014, every local authority is required to publish information about services they expect to be available in their area for children and young people from birth to 25 who have special education needs and/or disabilities (SEND); and also services outside of the area which they expect children and young people from their area will use. It is known as the "Local Offer". [www.local-offer.org](http://www.local-offer.org).

The Local Offer puts all of the information about education, health and care services, leisure and support groups in one place.

### What will it do?

The West Sussex framework will allow the Local Offer to provide parents/carers with information about how to access services in their area and what they can expect from those services. With regard to Education, it will let parents/carers and young people know how schools will support them and what they can expect across the local settings.

During 2013-2014, the Local Offer Steering Group developed questions for schools. There were 14 questions, devised in consultation with parents/carers and other agencies, which reflected their concerns and interests. These have been answered by individual schools to provide information to parents and carers to enable them to make decisions about how best to support their child's needs.

Below are Ashurst CE Aided Primary School responses to these questions.

How does Ashurst Primary School know if children need extra help and what should a parent/carers do if they think their child may have special educational needs?	<p>The school knows this because:</p> <ul style="list-style-type: none"><li>• We monitor and track children's attainment and progress very closely.</li><li>• Teachers raise concerns about children's progress, behaviour and/or physical difficulties.</li><li>• Parents/carers raise concerns about their child's progress, behaviour and/or physical difficulties</li><li>• Preschool settings raise concerns with the school regarding a child's progress, behaviour and/or physical difficulties</li><li>• The school may receive formal Reports from External Agencies concerning: medical, emotional, behavioural, SAL, Social Communication (Early Years PARM)</li></ul>
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	<p>What should I do if I think my child may have special educational needs?</p> <ul style="list-style-type: none"><li>• The class teacher is the initial point of contact for responding to parental concerns.</li><li>• Or contact Mrs Clarke who is the school's Special Educational Needs Co-ordinator (SENCo)</li></ul>
How do Early Years staff support a child with SEND?	<p>Children experiencing difficulties, access support in the following ways:</p> <ul style="list-style-type: none"><li>• Direct intervention work based on External Agency recommendations/EYPARM or SENCo advice/First Team guidance.</li><li>• Small group differentiation.</li><li>• Focused activities e.g. 'Jump Ahead'.</li><li>• Availability of counselling for emotional needs.</li><li>• Liaison with EY provider and parents regarding existing difficulties on entry.</li><li>• Regular dialogue between Early Years and Parents/SENCo to monitor progress &amp; provision.</li></ul>
How is the curriculum at Ashurst Primary School matched to a child's needs?	<p>All Ashurst pupils receive a broad, balanced and creatively taught curriculum, suited to the needs of each child in a variety of ways:</p> <ul style="list-style-type: none"><li>• Whole class teaching (including the use of individual visual supports and various multi-sensory strategies).</li><li>• Differentiated tasks.</li><li>• Pupils' progress is reviewed termly, potential problems are highlighted in order for further support to be planned.</li><li>• Adapted tasks e.g. accessing IT, using specialist equipment such as 'Numicon'.</li><li>• Peer support, including paired or group work.</li><li>• Individual teaching, as appropriate</li></ul>
How do both school and parents/carers know how the child is doing and how does school help parents/carers to support their child's learning?	<p>Ashurst values the school-home partnership very highly and the huge benefits it has for a child's happiness and progress. We operate an 'open door' approach and parents are encouraged to liaise regularly with their child's teacher. Our arrangements for contact are:</p> <ul style="list-style-type: none"><li>• Parent-Teacher consultations, both formally (each term) and informally (day-to-day discussion) e.g. through Reading Diary records, comments in pupils' Homework Books, attendance at weekly Homework Surgeries with individual teachers.</li><li>• Reviewed ILP's shared with parents/carers</li><li>• Individual Annual Reports.</li></ul>



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	<ul style="list-style-type: none"><li>• Meetings with SENCo</li><li>• Annual Reviews of children with Statements of Education Need/Education Health and Care Plans), as appropriate.</li></ul> <p>How will the school help parents/carers support their child's learning?</p> <ul style="list-style-type: none"><li>• Class teacher suggest ways to support at home.</li><li>• External Agency recommendations will be shared with parents/carers.</li></ul>
What support is there for the overall well-being of a child with SEND at Ashurst CE Primary School?	<p>The nurture and well-being of Ashurst pupils is key to the school's philosophy and ethos.</p> <p>The school provides pastoral support in a range of different ways, appropriate to the individual needs of the child. Pupils are taught in relatively small groups, for the most part. There is a personalised approach to teaching and learning, which raises individual pupil confidence and enhances self-esteem.</p> <p>The Chanctonbury Group of Schools employs a School Counsellor whose advice Ashurst is able to access. Referral to outside agencies can be made by the SENCo for children and families experiencing difficulties.</p> <p>For those pupils in school with Medical Needs:</p> <ul style="list-style-type: none"><li>• A detailed 'Care Plan' is compiled, with support from the School Nurse, in consultation with Parents/carers and as appropriate.</li><li>• All staff receive Epipen and Asthma Inhaler training regularly.</li><li>• Almost all staff have basic first aid training and there is a qualified First Aider accessible throughout the day.</li><li>• There are two trained Paediatric First Aiders on site.</li><li>• Where necessary and in agreement with parents/carers medicines can be administered in school but only where appropriate signed consent forms are in place.</li></ul>
What specialist services and expertise are available at/or accessed by Ashurst CE Primary School?	<p>Schools in West Sussex have access to specialist services to support provision for children in Primary Schools. Ashurst is able to access services from the National Health Service. There is:</p> <ul style="list-style-type: none"><li>• Speech and Language Therapy.</li><li>• Educational Psychologist.</li><li>• Medical Service Referral e.g. Occupational Therapy, Physiotherapy, Sensory Support for Hearing or Visual disability.</li><li>• Inclusion Support - Social Communication, Learning and/or Behavioural needs.</li></ul>



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	<ul style="list-style-type: none"> <li>• Family Link Worker referral.</li> <li>• Specialist support from the Ethnic Minority Achievement Team and Traveller Education.</li> <li>• Virtual School for Looked After Children.</li> <li>• Education Welfare Officer.</li> <li>• Counselling Service.</li> <li>• Child and Adolescent Mental Health Service.</li> <li>• Integrated Services including Common Assessment Framework.</li> <li>• Social Services referral.</li> <li>• Integrated Support Team.</li> <li>• Winston's Wish (Bereavement support).</li> <li>• THINK Family.</li> <li>• School Nurse.</li> <li>• Child development Centre (Worthing hospital), occupational therapists &amp; physiotherapists.</li> </ul>
What training have the staff supporting children with SEND had; and/or are having?	<p>Continuing Professional Development is prioritised according to the needs of our children, particularly those with SEND.</p> <p>There has been whole school and/or group and/or individual staff training in:</p> <ul style="list-style-type: none"> <li>• 'Child Protection &amp; Safeguarding'.</li> <li>• Dyslexia (Reading &amp; Writing support)</li> <li>• Numicon (Numeracy support)</li> <li>• Supporting children with fine and/or gross motor difficulties (Jump Ahead)</li> <li>• Winston's Wish (Bereavement support)</li> <li>• Play Therapy from Autumn term 2017</li> <li>• Managing Anxiety in school - all staff - Katherine Amaladoss</li> </ul>
How is the child included in activities outside of the classroom including school trips?	<p>In order to prioritise inclusion Ashurst :</p> <ul style="list-style-type: none"> <li>• Carries out risk assessments and puts in place procedures to enable all children to participate.</li> <li>• Provides extra staffing as required and/or asks parents/carers to accompany.</li> <li>• Does preparation work for children with special educational needs including medical.</li> <li>• Encourages parental involvement.</li> </ul>



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How accessible is Ashurst CE Primary School environment	As a school Ashurst is happy to discuss individual access requirements: <ul style="list-style-type: none"><li>• There is a school 'Accessibility Plan'.</li></ul>
How does the school prepare and support children with SEND joining Ashurst CE Primary School/transferring to a new school	Ashurst has an extensive and thorough transition arrangements which include: <ul style="list-style-type: none"><li>• Visits to Pre-schools by FS/KS1 staff.</li><li>• Meetings with parents of new children.</li><li>• Open Mornings</li><li>• Children visiting Ashurst CE Primary during the Summer term before transfer - An Induction Day</li><li>• Early Years PARM (planning and review meeting) information shared, as appropriate.</li><li>• Sharing of SEND documentation, as appropriate</li><li>• Transfer to Secondary School supported by sessions during Summer term.</li><li>• Secondary setting SENCo visit, as appropriate</li></ul>
How are Ashurst CE Primary School's resources allocated and matched to children's SEND	Resources are allocated according to need with the general expectation that: <ul style="list-style-type: none"><li>• Children with SEND will have allocated time working 1:1 and/or in small groups, in class support from teachers and/or appropriate intervention learning.</li><li>• Children with a Statement of Education Needs or EHCP (Education Health Care Plan) will have support according to the provision stated.</li><li>• The SEND budget is allocated each financial year. The money is used to provide resources according to the profile of need across the school.</li></ul>
How is the decision made about what type and how much support a child will receive	Children's support needs are personalised: <ul style="list-style-type: none"><li>• Using advice from External Agencies which are involved with the child.</li><li>• On an individual basis, decided by teaching staff (in discussion with SENCo),</li><li>• Children may be supported in small groups and/or 1:1 according to the needs of the individual pupil.</li><li>• School accesses training for staff working with children with SEND as appropriate.</li></ul>
How are parents/carers involved in Ashurst CE Primary School and how can they get involved	As part of the school's strong commitment to ensuring a highly effective working partnership with parents and carers in the interests of their children, the following are in place: <ul style="list-style-type: none"><li>• Parent/teacher consultations.</li><li>• Meeting with professionals consulting about their child's SEND, as appropriate</li></ul>



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	<ul style="list-style-type: none"><li>• Open door policy for teacher/head and SENCo.</li><li>• FAPS meetings and activities for fundraising.</li><li>• Parent representation on Governing Body.</li><li>• Parent helpers in class as appropriate.</li><li>• Assisting on school trips as appropriate.</li><li>• Contributing areas of expertise for school topics</li><li>• Attending school events - Class Assemblies, school productions, Sports Days.</li><li>• Homework communication.</li><li>• Comments on half-termly Open Afternoons and Annual School Reports</li><li>• Annual Evaluations of Academic Years</li></ul>
Who can parents/carers contact for further information?	<p>Concerns about any child in school should be raised with the class teacher or the Headteacher, Mrs Smith. Mrs Clarke is the school's SEND Coordinator and will <i>signpost</i> appropriate support and/or make Referrals, where necessary.</p> <p>There are also Parent Support groups such as: Parent Partnership and/or Parent/Carers Forum.</p> <p>For parents of children with Statements of Educational Need and/or Education Health and Care Plans, they may contact their Key Work direct.</p> <p>For medical needs the School Nurse can be contacted direct or via the school's SENCo Mrs Clarke.</p>