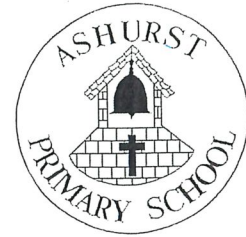


ASHURST CE AIDED PRIMARY SCHOOL

'PHASED RETURN TO SCHOOL'

LETTER TO ALL PARENTS & CARERS



Tuesday 26th May 2020

Ashurst CE Primary and its Governing Body have been working in consultation to plan a phased return to school, under guidance and advice from the Department for Education, West Sussex County Council and Public Health England, and with the primary concern, and paramount responsibility throughout, being the safety of all those in school.

Mindful of this duty of care, in order to maximise safety and minimise risk, essentially of the contamination and infection of children and adults, the following arrangements have been discussed and agreed, in principle.

Herewith:

- **MONDAY 1ST JUNE 2020** will be the start of the school's **PHASE ONE RETURN**.
- The return will be **FULL-TIME** for **ALL YR, Y1 and Y6** Ashurst pupils **AND** for those Ashurst pupils eligible according to DfE information regarding **vulnerable children and the children of key workers**.
- The beginning and ending of each school day will be **STAGGERED**:

Y6:	Arrive 9.00-9.15	Depart 3.00- 3.15
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Y1:	Arrive 9.15 - 9.30	Depart 2.45-3.00
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YR, plus those children not in Y6 or Y1:

Arrive 9.30 - 9.45	Depart 2.30-2.45
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Where applicable, brothers and sisters in the same family should arrive and depart at the times of the younger/youngest one.

- **DROP-OFF** and **PICK-UP** arrangements at the start and end of each school day: Parents will be asked to drop-off their children punctually and promptly at the junior entrance gate where members of school staff will

be there to greet them and supervise their entry. The same arrangements will apply for pick-up at the end of each school day.

- **MIDDAY MEALS**, in consultation with Easylunches:

YR and Y1 pupils will be provided with **Universal Free School Meals** as normal. Y6 pupils will require a **packed lunch** from home, eaten **on the school field daily**, weather permitting. For other pupils in school, infants will receive a UIFSM and junior pupils will require their own packed lunches daily.

All pupils eligible for FSM will receive UIFSM, if desired, as normal.

- **HYGIENE:**

Pupils will be asked to wash their **HANDS** regularly throughout the school day including on arrival, after moving around, after lunch, before going home and in accordance with PHE Education Guidance. Parents are asked to supply individual hand cream, if appropriate. **SIGNAGE** will be in place and staff will remind pupils of how and for how long hand washing is to be undertaken.

Hand soap, paper towels and lidded pedal bins will be available at all sinks, mindful of: 'catch it, bin it, kill it.'

Access to **TOILET** facilities will be monitored.

The member of staff working with a respective class/group of pupils will be responsible for ensuring work surfaces/areas are **CLEAN** throughout the day.

The school's **CONTRACTED CLEANERS** will be responsible for the daily cleaning at the end of the day, as normal.

- **ILLNESS:**

No child who is unwell, with whatever symptoms, should be sent to school, and no child in a household with members presenting with Covid-19 symptoms should be in school, according to DfE/PHE guidance,

School will be asking all parents returning their children to school, to check and confirm their emergency contact details with us and be available to collect their child/children from school within 45 minutes of receiving a call from the school.

In the event of any child displaying symptoms of covid-19 they will need to go home.

If the only symptom displayed has been a cough, school will send the child home and liaise with the family to see if it persists. If there is a persistent cough or a temperature, the child will have to be tested and will not be able to return to school until they have been cleared or have gone through the subsequent incubation period.

The parents of other children in school during this child's incubation period will be contacted.

If a child needs to go home because of symptoms, school will have an area, including outside, that is not used for anything else where the child will be isolated and supervised until collection by their parent.

If there is a confirmed case of the virus in school, policies to test and/or isolate the rest of the staff and children in that group/class will be enacted and **ALL PARENTS** will be informed.

The school has been provided with PPE equipment. However, during the school day, rather than the wearing of PPE, handwashing and good hygiene will be the school's priority.

Each class/group will have its own **FIRST AID KIT**.

- **PARENTAL COMMUNICATION WITH SCHOOL**

Parents will be asked to provide any on-going information to school via email and/or over the telephone to School Office please, rather than engaging staff in conversations at drop-off and/or pick-up. Many thanks.

- **CLUBS** : There will be no after school clubs during the return to school.
- **VISITORS TO THE SCHOOL** will be only for things like expected deliveries and essential maintenance, for the most part.
- **SOCIAL DISTANCING**

School will be doing its best to maintain the 2m gaps between everyone in school and has made plans to maintain this distance measure, as far as is reasonably possible and mindful of the DfE statement on 12th May 2020:

'We know that, unlike older children and adults, early years and primary children cannot be expected to remain two metres apart from each other and staff'.

- **SWANAGE Y5&6**

According to guidance, there are to be no residential school visits for the rest of this academic year. Therefore, the school is making arrangements to reimburse all deposits for Swanage made by parents in Y5&6 before school closure in March 2020.

- **CLASSES, STAFFING and THE CURRICULUM:**

There will be a staff team of five members in school, of which:

Four are on the school's SLT (Senior Leadership Team)

Three have QTS (Qualified Teacher Status)

Four are trained and qualified DSLs (Designated Safeguarding Leads)

Four are trained and qualified in First Aid (two of these in Paediatric FA)

And two are trained and qualified in Health & Safety Management in Education.

There will be one class teacher per group/class per day and or per morning/afternoon, for the most part, and teachers will be adopting a flexible approach to learning in response to individual and group/class needs.

For the younger pupils, this flexible learning approach is expected to focus on outdoor activities, continuing to build effective relationships and develop social and emotional skills, and will include lots of opportunities for early reading, phonics, language and maths too.

For the older pupils, this flexible learning approach is expected to focus on outdoor activities, extended projects in Art, RE, Humanities, Science and Environmental Studies, alongside Maths and English; and Y6 transition for respective pupils.

- **HOME-SCHOOLING Y2 - Y5:**

For those pupils in Y2, 3, 4 and 5, home-schooling packs and further information regarding DfE /BBC resources will continue to be sent home to respective

families, with the first of these for the second half of summer term due out from June 3rd 2020. School will also try to maintain its weekly personal contact with respective children and their families.

- **EQUIPMENT/RESOURCES:**

Parents will be asked to ensure children come to school daily with **SUNTAN CREAM** already applied and with a **SUN HAT**, and that each child has their own **WATER BOTTLE** that can be refilled in school throughout the day.

Parents will be asked not to send in toys with their children.

School is planning to use a defined set of **practical plastic toys/resources**, especially for the younger pupils, which it will **clean/wash at the end of each day**.

READING BOOKS will be provided by the school in school time.

Y6 may bring in their own reading books from home, to be returned home daily.

Y6 pupils will be asked to supply their own pencil cases and respective contents.

Pupils returning will be asked to wear **SCHOOL UNIFORM**, as far as possible. Where children have outgrown it, esp. those in Y6 transferring to secondary school at the end of this term, the **school's PE KIT** white polo shirt and shorts will do. This may be true of shoes too, in which case, trainers will do. School is looking forward to enjoying as much time as possible outdoors, including on the field and the school's PE kit will be perfect.

- **PARENTAL DECISION TO RETURN/NOT RETURN ON 1ST JUNE 2020**

Parents of those children eligible to return, have the option of returning or not returning on 1st June 2020. **There are no fines for not returning.** For those parents wishing not to return at this time, but requesting to do so later, we ask return for these children to be on the Monday of the week following parental request.

THURSDAY 28TH MAY 2020

School appreciates there is much for parents and carers to consider in deciding to return their children to school at this time. It is a difficult and challenging time.

We would kindly ask that parents whose children are eligible to return on 1st June 2020, to please inform School Office of their decision to return/not return on 1st June 2020, by email by the end of school Thursday 28th May 2020.

School will continue to work tirelessly to ensure its initial phased return is as safe as it could possibly be for pupils and staff, and for the reassurance of their respective parents and carers.

It goes without saying that in order to ensure the safety of the whole school community, it is vital that parents choosing to send their children back, respect all government/WSCC/PHE guidance on the subject and the school's own special arrangements as detailed throughout - for which, many thanks.

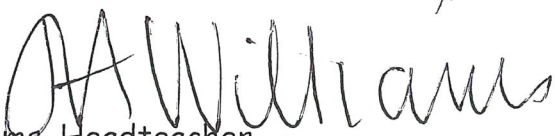
IN CONCLUSION

Dear Parents and Carers,

Thank you all wholeheartedly for your continuing support, patience and care at this challenging time.

We look forward to staying in touch with all families and hope you continue to remain well and keep safe.

Kindest wishes from all at Ashurst CE Aided Primary School,


Mrs Williams, Headteacher

Plus SLT:

Mrs Clarke: 

Mrs Hedley: 

Mrs Smith: 